Corporate Event Planner

		OVER'	VIEW		
EVENT NAME					
EVENT DATE & TIME					
EVENT LOCATION					
EVENT NOTES					
		MAIN EVENT	CONTACT		
NAME		ORGANIZATION		PHONE#	
<u> </u>					
		EVENT	SCOPE		
TARGET AUDIENCE			OBJECTIVES		
TASKS			AGENDA		
	TASKS			AGE	NDA
TASK	1	ASSIGNED TO	TIME	AGE	NDA EVENT
TASK	1	ASSIGNED TO	TIME	AGE	
TASK	1	ASSIGNED TO	TIME	AGE	
TASK	1	ASSIGNED TO	TIME	AGE	
TASK	1	ASSIGNED TO	TIME	AGE	
TASK	1	ASSIGNED TO	TIME	AGE	
TASK	1	ASSIGNED TO	TIME	AGE	
TASK	1	ASSIGNED TO	TIME	AGE	
TASK	1	ASSIGNED TO	TIME	AGE	
TASK	1	ASSIGNED TO POST EVENT		AGE	
TASK	1			AGE	
TASK	1			AGE	

